

**MINUTES**  
**BLUEGRASS ADD**  
**EXECUTIVE COMMITTEE**

**SEPTEMBER 26, 2018**

The Executive Committee met Wednesday September 26, at the Bluegrass ADD office in Lexington. Chair Mayor Traugott called the meeting to order at 5:00 p.m. The following members were present:

Judge Orbrey Gritton	Anderson County	Judge David West	Jessamine County
Judge Mike Williams	Bourbon County	Judge Jim Adams	Lincoln County
Judge Harold McKinney	Boyle County	Mike Sanford	Mercer County
Chris Ford	Fayette County	Jared Hollon	Scott County
Judge John Wilson	Garrard County	Mayor Brian Traugott	Woodford County

A quorum was declared present.

Vice-Chair Judge Mike Williams asked for approval for the August Executive Board meeting minutes found on pages 1-4 of the packet. A motion was made by Jared Hollon and seconded by Judge Gritton to approve the minutes submitted. The motion carried.

Treasurer Judge Gritton was asked to give the Financial Report. The August Financial Report was found on pages 6-30 of the packet.

Statement of Financial Position  
Statement of Activities  
Statement of Activities Year to Date  
Statement of Cash Flows Worksheet  
Income Statement (Original Budget to Actual Comparison)  
GL Account Ledger - Detail Non-Grant Expenditures  
Summary of Subcontract Expenditures  
AP Check Register (Current by Bank)

A motion was made by Judge Wilson and seconded by Judge McKinney to approve both the Financial report and Contracts needing approval as submitted. The motion carried.

Chair Mayor Traugott called on Jacqueline Vaught for the Report on Investment. Ms. Vaught went over the report with the board members and asked for any questions. A motion was made by Judge Gritton and seconded by Judge McKinney to approve the report submitted. The motion carried.

Chair Mayor Traugott asked for approval for the Credit Card vouchers. A motion was made by Judge Williams and seconded by Judge Gritton to approve the vouchers. The motion carried.

Next, Chair Traugott called on Leann Lacy for the Homeland Security Council report. The Council held the meeting on Wednesday, August 15, 2018 at 1:00 pm at the Wild Turkey Distillery in Lawrenceburg, KY.

The guest speaker who covers Environment and Safety for Wild Turkey discussed the challenges the company faces, the most important one to address being safety. With 90,000 projected for this year, Wild Turkey is collecting more data on origin of its guests. Warehouses range in age from the 1890s to current and so much is still done with manual labor. Barrels weigh 125-525 pounds which make them both heavy and dangerous.

The goal being to lower risk adding webbing systems, equipment to roll the barrels, strap them down, work on trucks, barrel handling and warehouses. They are also aiming to replace old chip boilers with new gas ones. Another method of attack includes improving staff training, safety and communication. Industry information is also shared between distilleries.

A motion was made by Judge West and seconded by Mike Sanford to approve the report submitted. The motion carried.

An additional Waiver staff has resigned and will be leaving on 9-21-18. This brings the total resignations in the last month up to 3. We had one new employee begin work on 9-10-18 and have 2 additional new employees beginning later in the month. There is some concern the staff resigning may take clients with them. Judge Gritton asked to draft up a non-compete clause for the staff that work in the waiver program and bring it back to this board to look at.

A motion was made by Judge Wilson and seconded by Judge Gritton to approve the Director of Aging report. The motion carried.

Judge Traugott called on Mr. Duttlinger for the District Staff report.

Ethan Linville, Tiffany Reeves and Hannah Gregory were given merit raises. This brought the three staff up to their grade structure. Natalie Flores-Esquivel was hired to replace Pete Wearstler for the Transportation Planner.

Directed the Board to the Bluegrass Workforce September update given out to them and wanted to invite the Board to the Bluegrass Local Workforce Development Area Joint Training scheduled for October 11 from 9:00 am. to 2:00 p.m. at the Double Tree Suites in Lexington.

Informed the Board that the Bluegrass ADD Ethics Policy needs to be revised to be in compliance with the Lexington-Fayette Urban County Government. After discussion a motion was made by Judge Wilson and seconded by Judge McKinney to approve the revised Ethics Policy. The motion carried.

Asked for approval for an Area Development Fund application for (Regional) Mercer County. The application is for a County snow plow tracking program in the amount of \$7,687.29. A motion was made by Judge Adams and seconded by Judge McKinney to approve the ADF. The motion carried.

Asked for approval to change the date and venue for the Christmas Luncheon. The Christmas Luncheon will be held on Thursday, December 20 at the Round Barn on Red Mile Road. Mr. Duttlinger informed the Board the staff will be leaving for the day after the luncheon. A motion was made by Judge Williams and seconded by Judge McKinney to approve the date of the meeting. The motion carried.

Chair Mayor Traugott directed the Board to the KIRP's contained in the packet and asked if there were any to be discussed. There being none, a motion was made by Judge McKinney and seconded by Judge Wilson to accept the KIRP's with staff or committee recommendation given. The motion carried.

City Park Playground - City of Berea  
Cynthiana-New Booster Pump Station - City of Cynthiana  
Danville-Corporate Drive Water Main-Phase II(US127 By-Pass) - City of Danville  
DR4361 Junction City Safe Room - City of Junction City  
Workforce Pathway at Kit Carson Commons - KY River Foothills Development Council, Inc.

There being no further business, Chair Mayor Traugott asked for a motion to adjourn. A motion was made by Judge Gritton and seconded by Judge Adams. The meeting was adjourned at 6:00 p.m.