

**MINUTES**  
**BLUEGRASS ADD**  
**EXECUTIVE COMMITTEE**

**FEBRUARY 26, 2020**

The Executive Committee met Wednesday, February 26 at the Bluegrass ADD office in Lexington. Chair Judge Orbrey Gritton called the meeting to order at 5:07 p.m. The following members were present:

Judge Orbrey Gritton	Anderson County	Mayor James Smith	Harrison County
Judge Mike Williams	Bourbon County	Judge Jim Adams	Lincoln County
Mayor Ed Burtner	Clark County	Mayor Robert Blythe	Madison County
Judge Donnie Watson	Estill County	Judge Steve Hamilton	Nicholas County
Judge Huston Wells	Franklin County	Judge Joe Pat Covington	Scott County
Judge John Wilson	Garrard County		

Also, present Jared Hollon. A quorum was declared present.

Chair Judge Gritton asked for approval for the January Executive Board meeting minutes found on pages 1-2 of the packet. A motion was made by Judge Wilson and seconded by Judge Williams. The motion carried.

Next, the minutes from the January Annual meeting on pages 3-6. A motion was made by Judge Wilson and seconded by Judge Adams. The motion carried.

Treasurer Mayor Smith was asked to give the Financial Report. The January Financial Report was found on pages 7-31 of the packet.

Statement of Financial Position  
Statement of Activities  
Statement of Activities Year to Date  
Statement of Cash Flows Worksheet  
Income Statement (Original Budget to Actual Comparison)  
GL Account Ledger - Detail Non-Grant Expenditures  
Summary of Subcontract Expenditures  
AP Check Register (Current by Bank)  
Contracts needing Board Approval

A motion was made by Mayor Smith to approve the financial report including the contracts listed on page 31. Mayor Burtner seconded the motion. The motion carried.

In the absence of Jacqueline Vaught, Chair Judge Gritton called on Bob Casher for the Report on Investment. Mr. Casher went over the report with the board members and asked for any questions. A motion was made by Judge Williams and seconded by Mayor Smith to approve the report submitted. The motion carried.

Chair Judge Gritton asked for approval for the Credit Card vouchers. A motion was made by Mayor Smith and seconded by Judge Wells to approve the vouchers. The motion carried.

Celeste Collins gave the Area Agency on Aging and Independent Living Council report. The Council met January 8 at the Bluegrass ADD office. Celeste Collins, Bill Cooper, KCADD Business Development Manager

and Jennifer Williams, AAAIL Director with GRADD, met with Humana regarding the Medicare Advantage plans which can now pay for in-home services. They were discussing a proposal that Humana contract with the Kentucky AAAIL's to do in-home care supports. Lexington received designation as a Dementia Friendly City; the state-wide Community Needs Survey is on the internet and needs to be completed and the Department of Aging with the Cabinet for Health and Family Services is undergoing a re-design review similar to the process Medicaid has undergone. A motion was made by Judge Wilson and seconded by Mayor Burtner to approve the report submitted. The motion carried.

Karyn Leverenz reported on the Area Water Management Council. The Council Met January 17 at the Bluegrass ADD office. Guest speaker Amanda LeFevre, Director of the Division of Compliance Assistance presented updates on water and wastewater operator certifications. She explained that the existing framework had been in place for quite some time so updating these requirements was necessary. Approved degrees, qualifying experience and education experience for substitutions were all expanded. CEU accrual time frames for wastewater are now the same as drinking water and the Program will now consider experience from out of state license holders when issuing a KY based license. She'd also like to work with partner agencies to address things like operator pay and improving the image of the profession. Recruitment to address the shortage of operators is also a high priority. A motion was made by Judge Wells and seconded by Judge Watson to approve the report submitted. The motion carried.

Karyn Leverenz also reported on the Natural Resources and Environment Protection Advisory Committee. The Committee met January 15 at the Bluegrass ADD office. Guest speaker, Mahtaab Bagherzadeh is the Licking River Basin Coordinator for the Kentucky Division of Water. She works to plan, coordinate, and communicate watershed-level approaches to conserving natural resources.

Ms. Bagherzadeh presented on the Licking River Basin Team. She gave a brief description of the Licking River Basin and explained how her role as the Basin Coordinator functions. She also highlighted the three most pressing issues affecting the Licking River Basin. Those issues are sediment and flooding, nutrients like nitrogen and phosphorus, and bacteria from livestock and failing septic systems. A motion was made by Judge Adam and seconded by Jared Hollon to approve the report submitted. The motion carried.

Janice Westlund reported on the Regional Planning Council. The Council met January 28 at the Bluegrass ADD office. Handouts included the meeting calendar for the year, current bylaws with staff recommended edits, Kentucky Statute establishing Regional Planning Councils. Mr. Hewitt initiated the business items starting with Election of Officers to elect Pete Beaty as President and to elect Robert Hewitt as Vice President. Mr. Beaty talked about topics for upcoming meetings. A motion was made by Judge Wells and seconded by Mayor Smith to approve the report submitted. The motion carried.

Natalie Flores-Esquivel gave the Regional Transportation Committee. The Committee January 13 at the Bluegrass ADD office. ADD staff Samantha Osborne presented an update to the KYTC System-Wide review. This review now includes city streets and will look at city and county road names, length and location. Any additional roads added should go through Bluegrass ADD's GIS team. They will receive the necessary documents and submit changes to the Transportation Cabinet.

ADD staff Natalie Flores then presented on transportation news and updates. The first announcement was that Quality Bike Products had announced a community grant for small bike projects through local bike shops that qualified. Next was a small update on the REAL-ID rollout, as now Fayette County residents can get their updated travel ID through the Frankfort Office. A new cycle for National Scenic Byway Designation has opened for Fiscal Year 2020. Information can be found on the FHWA website. A motion was made by Mayor Burtner and seconded by Judge Adams to approve the report submitted. The motion carried.

Greyson Evans reported on the Tourism, Historic Preservation and Recreation Advisory Committee. The Committee met January 14 at the Bluegrass ADD office. Mr. Greyson suggested that the committee become

more focused upon project development, idea sharing, and allowing one another to have question and answer sessions related to tourism and recreation projects/development initiatives. As the group discussed, Mayor Fraley requested "Project Development & Best Practices" be added as a standing agenda item under new business. This agenda item would be a time to either highlight a successful project, help peers with question and answer sessions, or discuss the needs of a community or two. Committee members who would like to have their projects or communities be the focus of this portion of the meeting should contact Greyson or Shane at BGADD in advance of each meeting to be put on the agenda. A motion was made by Judge Williams and seconded by Judge Wilson to approve the report submitted. The motion carried.

Next, Mr. Casher asked for authorization to sign a contract with RFH for audit services for FY20. A motion was made by Judge Wilson and seconded by Mayor Smith to sign the contract. The motion carried.

Mr. Casher informed the Board we have four additional providers to service the Joanie Bernard Foundation grant. Bypass Animal Clinic, Central Kentucky Veterinary Clinic, Sarah Crank and Franklin County Humane Society. A motion was made by Judge Wilson and seconded by Judge Wells to approve the providers. The motion carried.

Title VI policy that is required by the Transportation Cabinet was discussed next. The board talked about some changes that needed to be done to the policy and decided to table the policy until the next meeting.

Shane New informed the Board the Bluegrass ADD had received seven responses for Request for Information for Broadband services and the sub Committee will review them and narrow them down to three or four providers and those will make a presentation. Mr. New told the Board if anyone would like to attend the presentations to contact Chip Clark.

Mr. Casher called on the Department Heads to give an update on their Departments.

Chair Judge Gritton directed the Board to the KIRP's contained in the packet and asked if there were any to be discussed. There being none, a motion was made by Mayor Burtner and seconded by Judge Wilson to accept the KIRP's with staff or committee recommendation given. The motion carried.

DR4428 Adams Ridge Road Elevation - KYTC  
DR4428 Powell County Mesonet Station - Powell County Fiscal Court  
City of Versailles First Baptist Tornado Shelter - City of Versailles

There being no further business, Chair Judge Gritton asked for a motion to adjourn. A motion was made by Mayor Burtner and seconded by Mayor Traugott. The meeting was adjourned at 6:15 p.m.