

**MINUTES**  
**BLUEGRASS ADD**  
**EXECUTIVE COMMITTEE**

**DECEMBER 18, 2019**

The Executive Committee met Wednesday 18, at the Bluegrass ADD office in Lexington. Chair Judge Williams called the meeting to order at 10:00 a.m. The following members were present:

Judge Orbrey Gritton	Anderson County	Mayor Robert Blythe	Madison County
Judge Mike Williams	Bourbon County	Mike Sanford	Mercer County
Judge Donnie Watson	Estill County	Tyler Curran	Nicholas County
Judge Huston Wells	Franklin County	James Caudill	Powell County
Judge John Wilson	Garrard County	Judge Joe Pat Covington	Scott County
Mayor James Smith	Harrison County	Mayor Brian Traugott	Woodford County
Judge David West	Jessamine County		

Also, present: Jon Gay and Jared Hollon. A quorum was declared present.

Secretary Mayor Smith asked for approval for the October Executive Committee minutes found on pages 1-2 of the packet. A motion was made by Mayor Traugott with the correction to Judge Covington from Scott County. Judge Wells seconded the motion.

Next was approval for the October Quarterly Board meeting minutes found on pages 3-5 of the packet. A motion was made by Mayor Caudill and seconded by Jared Hollon to approve the minutes presented. The motion carried.

Treasurer Judge Wells was asked to give the Financial Report. The November Financial Report was found on pages 6-29 of the packet.

Statement of Financial Position  
Statement of Activities  
Statement of Activities Year to Date  
Statement of Cash Flows Worksheet  
Income Statement (Original Budget to Actual Comparison)  
GL Account Ledger - Detail Non-Grant Expenditures  
Summary of Subcontract Expenditures  
AP Check Register (Current by Bank)

A motion was made by Judge Gritton and seconded by Mayor Smith to approve the Financial report. The motion carried.

A motion was made by Mayor Smith and seconded by Judge Gritton to approve the contracts listed on page 30. The motion carried.

Chair Judge Williams called on Jacqueline Vaught for the Report on Investment. Ms. Vaught went over the report with the board members and asked for any questions. A motion was made by Judge Wells and seconded by Mayor Smith to approve the report submitted. The motion carried.

Chair Judge Williams asked for approval for the Credit Card and Travel vouchers. A motion was made by Judge Gritton and seconded by Mayor Smith to approve the vouchers. The motion carried.

Next, Chair Judge Williams called on Karyn Leverenz to give the Area Water Management Council report. The Council met October 18 at the Bluegrass ADD office. The speaker this month was Deputy Executive Director Linda Bridwell. In this position, Linda serves as chief administrative support to the executive director, with an emphasis on increasing program efficiency and evaluation of KIA goals and strategies. She then moved on the highlight of her presentation which were the WRIS Funding Dashboards. The data can be viewed from a state-wide perspective or narrowed all the way down to a specific project. Information can be filtered by ADD, legislative district, by County, etc. A motion was made by Jared Hollon and seconded by Judge Wells to approve the report submitted. The motion carried.

James Whisenhunt was recognized to report on the Homeland Security Council. The Council met October 16 at the Bluegrass ADD office. Mr. Gilliam and Mrs. O'Quin presented on the recent gas line fire in Lincoln County. Initially everyone thought there was a train or plane crash from the 110 E911 calls within the first 15 minutes. The fire was so significant it was seen on radar and all affected air traffic around the US because the cause was initially not known. The fire was so hot it melted cars, blacktop, and a 30" section of pipeline was found 481 feet away. The incident was analyzed to identify strengths and weaknesses of the incident and the following was found. A motion was made by Mayor Caudill and seconded by Mayor Smith to approve the report submitted. The motion carried.

Chair Judge Williams called on Karyn Leverenz for the Natural Resources and Environmental Protection Advisory Committee report. The Committee met November 20 at the Bluegrass ADD office. Guest speaker, Lane Boldman is currently the Executive Director of the Kentucky Conservation Committee, a legislative nonprofit. KCC works as a legislative representative for citizens and conservation nonprofits throughout Kentucky, providing legislative services at no cost to the public. Ms. Boldman presented on what kind of work and activities the Kentucky Conservation Committee performs. One of the primary roles that the Committee plays is to act as Lobbyist for smaller environmental groups across the state that may not have the resources to lobby for themselves. Part of this role includes reviewing and keeping tabs on all kinds of environmentally related legislation that comes through. A motion was made by Judge Wells and seconded by Mayor Smith to approve the report submitted. The motion carried.

Shane New gave the Regional Planning Council report. The Council met November 19 at the Eastside branch of the Lexington Public Library. Guest speaker, Mr. Rumpke made his presentation about Bluegrass Tomorrow's Regional Land Use Partnership. Mr. Rumpke continued his presentation going over the Resolution and how it included the fundamental need for regional planning, preserving agricultural land and limiting sprawl, as well as, the fundamental need for collaboration. He stated that there is a need for greater transportation connectivity in the Bluegrass region. He said this resolution is for a partnership, not a council, and not an attempt to create a regional planning commission, but a way to work together to protect resources. He said it is not a No Growth scenario and it was not a threat to economic development. A motion was made by Mayor Caudill and seconded by Judge Wells to approve the report submitted. The motion carried.

Natalie Flores-Esquivel was recognized to report on the Regional Transportation Committee. The Committee met November 18 at the Bluegrass ADD office. Jessica Bray from Cumberland Valley ADD presented on Bicycle and Pedestrian Planning. She discussed why communities need a plan, who should be brought into the planning process, and how to use surveys to solicit public input. Lessons learned included: avoid using brick pavers, involve your youth, how to use a GoPro to study different user viewpoints, using proper signage and to use caution when placing décor, such as planters, on your sidewalks as they could be an obstruction. The committee discussed the progression of how bike and pedestrian facilities are thought of in the transportation planning process, the use of cobblestone and its similarity to brick pavers, the responsibility of drivers to be aware of cyclists and how the public needs to be involved throughout the planning process. A motion was made by Judge Gritton and seconded by Mike Sanford to approve the report submitted. The motion carried.

Chair Williams called on Shane New to report on the Tourism, Historic Preservation and Recreation Advisory Committee. The Committee met November 14, at The Berea College Forestry Outreach Center in Berea, KY. Mayor Fraley introduced Wendy Warren, director of the Berea College Forestry Outreach Center. Wendy gave an overview of the facility, the college, and the college's 9,000 acres of protected forest. The Mayor then introduced Kerri Lee Hensley, Berea's tourism director, who briefly shared with the group about happenings and attractions in Berea. The group then took a brief tour of the Forestry Center's museum. A motion was made by Judge Wells and seconded by Mayor Smith to approve the report submitted. The motion carried.

Celeste Collins was called on for the Director of Aging report. KCADD Business Development Manager, BGAAAIL Director, and GRADD Aging Director met with Humana Representatives in November. We presented a business plan to provide in-home supports and Care Management to their Medicare Advantage and Medicaid members. Will be working together with Humana to gather information/data to determine how many Humana members the AAAIL's across KY currently serve. The goal is to have the AAAIL's services written into the benefit plan for 2021.

Humana offered to supply our current Home Delivered Meal recipients across the state a package of Holiday meals. KCADD is working out the details with Humana and will know later in the month how many meals Humana will be purchasing.

The city of Richmond purchased a new building for their Senior Center. The onsite visit has been completed by Celeste and DAIL. The move is scheduled for mid-December with a ribbon cutting ceremony in early January. The new building is a tremendous improvement from where the center has been previously operating.

A motion was made by Judge Gritton and seconded by Mayor Traugott to approve the Aging Director report. The motion carried.

Mr. Bob Casher gave the District Staff report. Mr. Casher informed the Board we are going forward on Broadband. After discussion, Judge Wilson made a motion to approve the draft RFI and authorize Judge Covington with assistance of all participants to move forward with the RFI. Judge Wells seconded the motion. The motion carried.

The Bluegrass ADD have partnered with Dr. Pizano to apply to the Joanie Bernard Foundation to provide free spay neuter services for cats in several BGADD counties for 2020.

Next, Mr. Casher informed the Board we need to re-procure legal services. The RFP was issued in 2016 and it was to be for that year with a potential to be renewed for two additional years. Mr. Casher is preparing the new RFP and to let him know if they have any suggestions.

A motion was made by Judge Gritton and seconded by Judge Wells to approve the District Director report. The motion carried.

Mike Sanford informed the board the Audit Committee met December 18 at the Bluegrass ADD office. Mr. Mike Sanford Chaired the meeting and present were: Judge Mike Williams, Mayor Ed Burtner, Mayor James Smith and Judge Orbrey Gritton. The Audit Committee approved and recommended the 2019 audit to the Executive Board.

Mr. Brad Hayes, PFH presented the 2019 Audit to the Board. After discussion a motion was made by Judge Gritton and seconded by Mayor Smith to approve the 2019 Audit. The motion carried.

The process with the work of the Workforce Board to fill the Director of Workforce has been done and Ms. Amy Glasscock has appointed the Director of Workforce. A motion was made by Judge Wilson and seconded by Judge Gritton to approve the appointment. The motion carried.

The Search Committee has named Mr. Bob Casher the Interim Executive Director until Mr. Duttlinger returns from the Navy in September 2020 with the salary of \$101,656.00. A motion was made by Judge Wilson and seconded by Judge Gritton for Mr. Casher to serve as Executive Director. The motion carried.

Mr. Shane New was named the Interim Deputy Executive Director until September 2020 with the salary of \$95,876.00. A motion was made by Judge Gritton and seconded by Judge Wells to approve the Search Committee's recommendation. The motion carried.

Mr. Casher directed the Board to the invoice from Walther, Gay and Mack for non-routine legal services for the past months. A motion was made by Mayor Smith and seconded by Mayor Traugott to approve the invoice. Judge Wilson abstained from the vote. The motion carried.

Next, Judge Wilson made a motion to go into closed session KRS.61.810(c). Judge Gritton seconded the motion. The motion carried.

A motion to go into regular session with no action taken was made by Judge Gritton and seconded by Judge Wilson.

Chair Judge Williams directed the Board to the KIRP's contained in the packet and asked if there were any to be discussed. There being none, a motion was made by Judge Gritton and seconded by Mayor Caudill to accept the KIRP's with staff or committee recommendation given. The motion carried.

AC Waterline Replacement Project - Farmdale Water District  
ECWD - Phase 11- Meter Purchase and Replacement Project - Estill County Water District  
Coolbrook, Farmdale & Evergreen Subdivisions SSES & Sewer System Repairs - Farmdale Sanitation  
City of Ravenna Choo Choo Park Improvements - City of Ravenna  
Sanitary Sewer Rehabilitation 2015 - City of Harrodsburg  
Versailles Rick & Still LLC Economic Development Project - City of Versailles  
2019 Water Improvements Project, Phase 1A - McKinney Water District  
McKinney WD - Phase 2 Water Improvements Project - McKinney Water District  
Danville - Lebanon Road/Clarks Run Trunk Sewer Improvements - Danville  
Danville - Wastewater Treatment Plant Improvements - Danville

There being no further business, Chair Judge Williams asked for a motion to adjourn. A motion was made by Judge Gritton and seconded by Mayor Smith. The meeting was adjourned at 11:30 a.m.