

**MINUTES**  
**BLUEGRASS ADD**  
**EXECUTIVE COMMITTEE**

**MARCH 27, 2019**

The Executive Committee met Wednesday, March 27 at the Bluegrass ADD office in Lexington. Chair Judge Mike Williams called the meeting to order at 5:00 p.m. The following members were present:

Judge Mike Williams	Bourbon County	Judge Jim Adams	Lincoln County
Judge Howard Hunt	Boyle County	Mayor Robert Blythe	Madison County
Mayor Ed Burtner	Clark County	Mike Sanford	Mercer County
Judge Donnie Watson	Estill County	James Caudill	Powell County
Chris Ford	Fayette County	Joe Pat Covington	Scott County
Judge Huston Wells	Franklin County	Mayor Brian Traugott	Woodford County
Mayor James Smith	Harrison County		

Also, present Jared Hollon. A quorum was declared present.

Secretary, Mayor Smith asked for approval for the February Executive meeting minutes found on pages 1-3 of the packet. A motion was made by Mayor Smith and seconded by Mayor Traugott to approve the minutes submitted. The motion carried.

Mr. Duttlinger wanted to take a minute and introduce Ms. Jancie Westlund, Bluegrass ADD Regional Landuse Planner.

Treasurer Judge Wells was asked to give the Financial Report. The February Financial Report was found on pages 5-28 of the packet handed out to the members.

Statement of Financial Position  
Statement of Activities  
Statement of Activities Year to Date  
Statement of Cash Flows Worksheet  
Income Statement (Original Budget to Actual Comparison)  
GL Account Ledger - Detail Non-Grant Expenditures  
Summary of Subcontract Expenditures  
AP Check Register (Current by Bank)  
Contract needing Board approval

A motion was made by Mayor Burtner and seconded by Judge Adams to approve the Financial report including the contract needing board approval. The motion carried.

Mr. Duttlinger gave the Report on Investment report. Mr. Duttlinger went over the report with the board members and asked for any questions. A motion was made by Mayor Smith and seconded by Mayor Traugott to approve the report submitted. The motion carried.

Chair Judge Williams asked for approval for the Credit Card and Travel vouchers. A motion was made by Judge Wells and seconded by Jared Hollon to approve the vouchers. The motion carried.

Mr. Shane New was recognized to give the Homeland Security Council report. The Bluegrass Regional Homeland Security Council held its bi-monthly meeting on Wednesday, February 20 at the Kentucky Office of Homeland Security in Frankfort, KY. Jason Childers, KOHS who is hoping to put together critical infrastructure across the state for fire department and services. Mr. Childers had a discussion on fusion centers. Every state has one, some have multiple near more populated areas. Post 9/11 when information was not being shared), DHS created and built these centers to receive, analyze, gather and disseminate information.

The center also develops and disseminates intelligence products relevant to activity, bulletins, etc. There Suspicious activity intelligence includes a focus on each of the following: domestic, international, and suspicious activity. ILO program provides classes to teach local contacts/county what to report to KOHS.

A motion was made by James Caudill and seconded by Mayor Burtner to approve the report submitted. The motion carried.

Next, Ms. Collins went through and discussed the Bids for Legal/SHIP, Ombudsman, and Nutrition Management that had been received, reviewed and scored. Aging Advisory Council recommendation for contract awards are as follows:

Legal Aid of the Bluegrass: Legal/SHIP

A motion was made by Judge Adams and seconded by James Caudill to approve the recommendation. The motion carried.

NHOA of Bluegrass: Ombudsman

A motion was made by James Caudill and seconded by Judge Wells to approve the recommendation. The motion carried.

Bluegrass CAP: Elder Nutrition Program Management

A motion was made by Mike Sanford and seconded by Mayor Smith to approve the recommendation. The motion carried.

Next, Ms. Collins told the Board it is time for the Regional Plan on Aging to be revised for the year. The financials have been reviewed and updated. Currently, we are waiting on the new census projections from the University of Louisville Data Center. Once this data has been received, the Area Plan revision will be complete and will be submitted to the State. When the Area Plan is approved by the State, it will be posted on the BGAAAIL website. The Board asked Ms. Collins to email the link to the Executive members for review. A motion was made by James Caudill and seconded by Jared Hollon to approve the

Regional Plan on Aging. The motion carried.

Ms. Collins informed the Board about the Cabinet for Health and Family Services/Department for Aging and Independent Living will be hosting Board training for all ADD Board members across Kentucky. The training is mandatory for all Board members as part of the ADD funding for Aging programs. Ms. Collins told the members they will be receiving information on this.

A motion was made by Judge Wells and seconded by Mayor Burtner to approve the Aging Director report. The motion carried.

Mr. Duttlinger updated the Board on the National Association of Development Organization Conference he attended in Washington. Mr. Duttlinger informed the Board the National focus is Broadband and Opioid use. Several states across the country are implementing initiatives devoted to enhancing broadband connectivity and focusing on the impact of substance use disorder on Labor Force.

Next, Ms. Duke gave an update on the National Association of Workforce Board Conference. Sessions included integrating technology into workforce programs, initiatives that address employer needs and outcomes and impacts on employment for en-entry participants.

Mr. Duttlinger updated the Board on HB476, ADD Bill update and other Legislative Matters. Mr. Duttlinger told the board he was one of the eight ADD Directors that was against and signed the HB268.

A motion was made by James Caudill and seconded by Judge Wells to approve the District staff report. The motion carried.

Chair Judge Williams directed the Board to the KIRP's contained in the packet and asked if there were any to be discussed. There being none, a motion was made by Judge Wells and seconded by Mayor Burtner to accept the KIRP's with staff or committee recommendation given. The motion carried.

Danville-Corporate Drive Water Main-Phase 2A - City of Danville  
KY River Foothills - 2019 S-F Homebuyer Application - KY River Foothills Development Council  
Georgetown Scott County Airport Lighting Project - Georgetown-Scott County Airport  
Valley View Ferry Barge Dry – dock 2019 – Valley View Ferry

There being no further business, Chair Judge Williams asked for a motion to adjourn. A motion was made by Judge Adams and seconded by Mayor Smith. The meeting was adjourned at 7:05 p.m.