

**MINUTES
BLUEGRASS ADD
EXECUTIVE COMMITTEE**

OCTOBER 30, 2019

The Executive Committee met Wednesday October 30, at the Embassy Suites on Newton Pike in Lexington, KY.

Chair Judge Williams called the meeting to order at 4:05 p.m. The following members were present:

Judge Orbrey Gritton	Anderson County	Mayor James Smith	Harrison County
Judge Mike Williams	Bourbon County	Judge David West	Jessamine County
Mayor Ed Burtner	Clark County	Judge Jim Adams	Lincoln County
Judge Donnie Watson	Estill County	Mayor Robert Blythe	Madison County
Chris Ford	Fayette County	Mike Sanford	Mercer County
Judge Huston Wells	Franklin County	James Caudill	Powell County
Judge John Wilson	Garrard County	Judge Joe Pat Covington	Scott County

Also, present Judge Roscoe Higginbotham and Jared Hollon. A quorum was declared present.

Secretary Mayor Smith directed the members to the minutes of the Special Called September Executive meeting. A motion was made by James Caudill and seconded by Mike Sanford to approve the minutes. The motion carried.

In the absence of Jacqueline Vaught, Chair Judge Williams called on Mr. Duttlinger for the Report on Investment report. Mr. Duttlinger directed the Board to page 6 of their packet for the report and asked for any questions. A motion was made by Judge Gritton and seconded by Mayor Smith to approve the report submitted. The motion carried.

Chair Judge Williams asked for approval for the American Express, Master Card and Travel vouchers that were e-mailed to the members prior to the meeting for review. A motion was made by Judge Gritton and seconded by Mayor Caudill to approve the vouchers. The motion carried.

Next, Ms. Collins gave an Aging Department update:

Annual National Aging Program Information System (NAPIS) report is due in October. Director and Aging Financial Specialist have been working together to complete this report by the 31st. This report shows total usage and funds spent for all Federally Funded Older Americans Act services.

New ADRC Specialist began on the 21st. Cassandra will replace Sarah. Once Cassandra is trained Sarah will move into her new position as Aging Program Coordinator.

The Department of Aging and Independent Living is conducting a FY19 desktop monitoring of programs. All information requested to date for this monitoring has been submitted to DAIL staff.

A motion was made by Judge Wells and seconded by Judge Gritton to approve the Director of Aging report. The motion carried.

Mr. Duttlinger called on Jon Gay for a legal update. Mr. Gay informed the Committee Mr. Bob Casher has been appointed Acting Executive Director.

Next, Mr. Gay handed out a resolution and wanted to inform them of what has happened since the last Executive meeting. With Mr. Duttlinger being called back to active duty it is in the best interest of BGADD to hire an interim Executive Director. This resolution is to show that the Executive Committee has taken all steps required by law to complete the hiring process for an interim Executive Director and/or interim Deputy Executive Director that were reviewed and approved by Chair Williams and the Search Committee members. A motion was made by Judge Wilson and seconded by James Caudill. The motion carried.

Broadband was next on the agenda. Judge Covington told the Committee the Green River ADD formed a partnership with an Internet Service Provider to provide high speed internet to residents in rural areas. Judge Covington has talked with other counties that would be interested in providing a similar service within our district and to see if there are any funds available. Bluegrass ADD staff are going to look into this project and report back to this Committee.

Next, the Bluegrass ADD is in need to appoint an Audit Committee. Judge Williams asked if anyone would be willing to serve. Judge Gritton, Mayor Smith, Mike Sanford, Mayor Burtner along with Judge Williams agreed to serve on the Committee.

Bluegrass ADD Write Offs listed on the agenda were discussed next. A handout was distributed out to the Members. The members discussed the four invoices listed. After discussion a motion was made by Judge Gritton to remove Bourbon/Lancaster off the books, motion to table Big Sandy ADD until further research has been done and a motion to keep Lexington Fayette County Government on the books. The write offs are for accounting purposes and not forgiveness of the obligation or debt. Judge Wilson seconded the motion. The motion carried.

A motion was made by Judge Gritton and seconded by Mayor Smith to approve the District Staff report. The motion carried.

Chair Williams reminded the Committee if they would consider serving on the Nominating Committee to let him know by the end of next week.

There being no further business, Chair Judge Williams asked for a motion to adjourn. A motion was made by Judge Gritton and seconded by Judge Wilson. The meeting was adjourned at 5:15 p.m.