

Veterinarian Services for Bluegrass Area Development District

The Bluegrass Area Development District (BGADD) seeks to procure veterinarian services to provide spay and neuter for community cats (friendly or feral) through a grant provided by the Joanie Bernard Foundation to begin **January 1, 2021** and complete by **December 31, 2021 with an option to renew for an additional two one-year terms**. The intent of the grant is to prevent community cats from entering the shelter, reducing shelter intake, risk of euthanasia and the overall number of community cats while increasing the community immunity against rabies.

The grant will cover 13 counties within the BGADD. The Service Provider may service one (1) or more of the following counties: Anderson, Boyle, Clark, Estill, Franklin, Garrard, Harrison, Jessamine, Lincoln, Madison, Mercer, Powell, and Scott Counties. The BGADD will serve the Fiduciary Agent. If more than one (1) county is serviced, an allocation will be assigned to each one. The Service Provider must provide the following services:

- *Spay/Neuter with pain medication*
- *Ear tip*
- *Rabies Vaccination*
- *Feline Viral Rhinotracheitis Calici Panleukopenia vaccination (FVRCP)*

Approved Service Providers will be reimbursed no more than \$65 per cat via a monthly invoice to the BGADD contact person. The following counties have been allocated grant money that will be awarded quarterly and based on performance. Unused allocations may or may not be rolled over to the next quarter and at the discretion of Team Shelter USA:

COUNTY	MAXIMUM REIMBURSEMENT PER QUARTER	COUNTY	MAXIMUM REIMBURSEMENT PER QUARTER
Anderson	\$3,750	Jessamine	\$3750
Boyle	\$6250	Lincoln	\$2500
Clark	\$6250	Madison	\$2500
Estill	\$2500	Mercer	\$3750
Franklin	\$5,000	Powell	\$2500
Garrard	\$3,750	Scott	\$3750
Harrison	\$2,500		

Please note that one county may have multiple Service Providers so the county allocation will be split between the Service Providers, once assigned. Service Providers will then be notified of the maximum amount they will be reimbursed per quarter.

Proposals:

Service Provider shall provide one (1) electronic copy of their proposal. Proposals shall not exceed five (5) pages. (1 Budget Page, 1 – 2 pages providing a history of relevant experience, counties to be served, scope of work, and timeline for delivery, and 1 – 2 pages of qualifications and experience of individuals providing the actual service.)

Proposals will be received until 4:30 PM EDT, Tuesday, December 15th, 2020. Proposals shall be addressed to the undersigned and clearly marked "Veterinarian Services Proposal". Any questions or comments concerning the Request for Proposal shall be directed to the undersigned by email. All questions

or comments will be related to all interested consultants along with the answers. No questions will be answered verbally.

See following page for scoring matrix.

* *Veterinarians/Organization are to indicate their availability to schedule surgeries once advised of their selection.*

REQUEST FOR PROPOSALS FOR VETERINARIAN SERVICES SCORING MATRIX

Bluegrass Area Development District Veterinarian Services

The following Evaluation Criteria shall be applied in the selection of the consultant:

1.Ability of Service Provider to perform contractual activities in a timely and cost-effective manner.	30 pts
2.Experience and qualifications; statement of related work	25 pts
3.Experience of proposed personnel available for the project	20 pts
4.Familiarity with community cat populations.	15 pts
5.Familiarity with and success in dealing with other governmental organizations	10 pts
Total Possible Score	100 pts

Responses will be reviewed and scored by a Review Committee according to the Evaluation Criteria set forth above.

Upon completion of scoring of all responses, the review committee may determine the need for project specific discussions to be conducted with those Service Providers receiving the highest point rankings. Should this occur, formal notification will be issued to the affected parties. All respondents will be notified of the final outcome of this process.

All documents must be **SEALED** and **MARKED ON THE OUTSIDE “VETERINARY SERVICES REQUEST FOR PROPOSAL**. The BGADD reserves the right to evaluate the responses submitted, to waive any informalities and irregularities therein, or to reject any or all submittals should it be deemed in the best interest of the BGADD and the Joanie Bernard Foundation Grant.

Veterinary service providers desiring to provide these services should submit ONE copy of their Proposal to:

Staci L. May, Planning and Information Manager
 BGADD
 699 Perimeter Drive
 Lexington, KY 40517
shelterinfo@bgadd.org
 (859) 269-8021

Electronic submission of Proposals will be accepted. Mailed submissions must include an electronic format via flash drive or accompanying email.

Statement of Qualifications must be received by 4:30 PM local time on Tuesday, December 15, 2020.

Questions concerning this RFQ should be email to Staci L. May at shelterinfo@bgadd.org.