

**MINUTES**  
**SPECIAL CALLED**  
**BLUEGRASS ADD**  
**EXECUTIVE COMMITTEE**

**AUGUST 27, 2019**

The Executive Committee met Tuesday, August 27, 2019 at the Bluegrass ADD office. Chair Judge Mike Williams called the meeting to order at 5:00 p.m. The following members were present:

Judge Orbrey Gritton	Anderson County	Judge David West	Jessamine County
Judge Mike Williams	Bourbon County	Judge Jim Adams	Lincoln County
Mayor Ed Burtner	Clark County	Mike Sanford	Mercer County
Judge Donnie Watson	Estill County	Tyler Curran	Nicholas County
Chris Ford	Fayette County	James Caudill	Powell County
Judge John Wilson	Garrard County	Judge Joe Pat Covington	Scott County

Mayor James Smith      Harrison County

Also, present Jared Hollon, Jeff Walther and Jon Gay. A quorum was declared present.

Chair Judge Williams asked for approval for the July Executive Board meeting found on pages 1-2. A motion was made by Jared Hollon and seconded by Judge Covington to approve the minutes. The motion carried.

A motion was made by Judge Wilson and seconded by James Caudill to approve the July Quarterly Board meeting minutes on pages 3-5 of the packet. The motion carried.

Judge Gritton made a motion to change the agenda to move the Broadband presentation up. Judge Wilson seconded the motion. The motion carried. Chair, Judge Williams turned the floor over to Tim Lonsway, cbts. Mr. Lonsway gave a presentation on the Rural Broadband Program. Cincinnati Bell has put together a public private partnership program to address the digital divide in rural broadband access. The program is based on working with a local in- area partner to extend their capabilities through the expertise, methods and procedures, and tools Cincinnati Bell has at its disposal. The program can work in one of two ways, both in which require state and federal grant money.

The first involves having a large base of unserved or underserved homes allowing CBI to co-invest with the local partner in a design, build and operate program. The second program was created for smaller projects. In these projects CBI will design the network, sell the assets to the partnership and then provide operational management for a design, sell, operate program.

Judge Gritton was recognized to give the Financial Report. The July Financial Report was found on pages 6-30 of the packet.

Statement of Financial Position  
Statement of Activities  
Statement of Activities Year to Date  
Statement of Cash Flows Worksheet  
Income Statement (Original Budget to Actual Comparison)  
GL Account Ledger - Detail Non-Grant Expenditures  
Summary of Subcontract Expenditures

AP Check Register (Current by Bank)

A motion was made by Judge Wilson to approve the July Financial report. Mayor Smith seconded the motion. The motion carried.

A motion was made by Judge Adams and seconded by James Caudill to approve the contracts listed on page 30. The motion carried.

Ms. Vaught was called on for the Report on Investment report. Ms. Vaught went over the report with the board members and asked for any questions. A motion was made by Judge Gritton and seconded by Judge Wilson to approve the Schedule of Investments report submitted. The motion carried.

Chair Judge Williams asked for approval for the Credit Card and Travel vouchers. A motion was made by James Caudill and seconded by Mike Sanford to approve the vouchers. The motion carried.

Celeste Collins was recognized for the Area Aging on Aging and Independent Living Council report. The Council met July 10 at the Bluegrass ADD office. Ms. Collins gave an update on the FY20 allocation; Caregiver Workshop; Richmond (Madison/Estill/Lincoln) GAP conference will be held on September 20; Older Americans Act (OAA) is up for reauthorization this year; Seniors Open Symposium is scheduled for August 24; Next Best Year's conference is scheduled for September 20 and the Scott County Senior Center won the Community Service Award given SE4A. A motion was made by Judge West and seconded by Judge Gritton to approve the report submitted. The motion carried.

Chair Williams called on Karyn Leverenz for the Area Water Management Council. The Council met July 19 at the Bluegrass ADD office. The guest speaker was Director of Public Affairs, Mr. Tim Vaughn with Kentucky 811. Mr. Vaughn has over 35 years of experience in the utility industry with an emphasis on natural gas and electric distribution. He is a registered Legislative Agent in the state of Kentucky and is involved in efforts promoting utility damage prevention and construction safety issues. Mr. Vaughn opened his presentation by giving a brief overview of what 811 is, how does it work and who is a member. Membership is voluntary but encouraged. It is governed by a Board of Directors made up of various types of utilities that range from very large telecom and energy companies to small rural water and sewer utilities. The goal of 811 is safety and zero damages. A motion was made by Judge Adams and seconded by Judge Gritton to approve the report submitted. The motion carried.

Next, Ms. Leverenz was recognized for the Natural Resources and Environmental Protection Advisory Committee. The Committee met July 17 at the Franklin County Fiscal Courtroom. Guest speaker, Blair Owens Hecker is the Solid Waste Coordinator for Franklin County and serves on the board of directors for the state environmental education association, KAEE, and is the current chair of Keep the Bluegrass Beautiful, a Keep America Beautiful affiliate. Ms. Hecker gave a brief presentation on the history, summary of the composting process and current status of the program before the group travelled together to the compost facility. At the facility, group members were able to see the compost piles up close and look at some of the finished product once the process had been completed. A motion was made by Judge West and seconded by Judge Watson to approve the report submitted. The motion carried.

Chair Judge Williams called on Natalie Flores-Esquivel for the Regional Transportation Committee report. The Committee met July 8 at the Bluegrass ADD office. ADD staff Natalie Flores presented on the most recent SHIFT 2020 update, which included: projects that have been committed or otherwise no longer require sponsorship, statewide and regional project scores, and the boost allotment total for the 110 projects that fall in the Bluegrass Region. Questions and comments were answered both throughout

and after the presentation. A specially-called meeting will be held on August 12, 2019 at 1:30 pm at the ADD for the committee to review and vote on a suggested boost list which will be provided by ADD staff, Natalie Flores. A motion was made by Judge Wilson and seconded by Judge Gritton to approve the report submitted. The motion carried.

Janice Westlund gave the Regional Planning Council report. The Council met July 23 at the Bluegrass ADD office. The guest speaker was Logan Hanes, Director of Education and Industry Advancement, Kentucky Manufactured Housing Institute. Mr. Hanes gave a presentation about Manufactured Homes. 18 million households live in factory-built homes. HUD established national standards for manufactured homes and these standards have since been updated in 1994 and 2005. Ninety percent of manufactured homes placed never move. Brick is added on site after the home is placed on the concrete pad. Modular homes are regulated by state code. Mr. Hanes stated that since 2008 new manufactured home purchases have outpaced site-built homes by 30 percent and that manufactured homes could be the solution to the affordable housing crisis. A motion was made by James Caudill and seconded by Mayor Burtner to approve the report submitted. The motion carried.

Greyson Evans was recognized to report on the Tourism, Recreation and Historic Preservation Advisory Committee. The Committee met July 17 at Equus Run Vineyard in Midway, KY. During the discussion of upcoming events, Bill Marshall of Fayette County suggested that BGADD employees and the THRAC committee partner to create advertising materials showcasing attractions in the BGADD that are catered towards, and distributed on, college campuses in the area. Mayor Fraley suggested that THRAC create an ad-hoc committee to research and to begin the process. The Committee agreed that incoming students, as well as their parents, are a target market for tourism and consumption. A motion was made by Judge Gritton and seconded by Mayor Smith to approve the report submitted. The motion carried.

Next, Celeste Collins gave the Aging Director report. Woodford County Fiscal Court along with the Versailles/Midway City Councils adopted a resolution to initiate the process toward being designated an Age Friendly/Livable Community; met with QSource, a Quality Improvement Organization for Medicare and discussed a possible grant opportunity as well as re-establishing the Bluegrass Community Healthcare Coalition and Mr. Duttlinger and Ms. Collins will meet with Senator Alvarado on August 28<sup>th</sup> to discuss Aging Programs/Funding and the Medicaid Waiver program. A motion was made by Mayor Burtner and seconded by Judge Covington to approve the report submitted. The motion carried.

Mr. Duttlinger was called on for his District Staff report. Mr. Duttlinger gave a follow up on the Boost Project. The 28 projects will be sent to the Governor as the Recommended Highway Plan.

Next, Mr. Duttlinger informed the Board the Bluegrass ADD received the designation letter for the 501(c)3. A nonprofit corporation that has been given 501c3 status by the Internal Revenue Service is not only tax exempt, but it also allows donors to write off donations.

Mr. Duttlinger gave an update on the Building Committee. The Committee met and discussed different options for the use of the building and one of the recommendations that came from the meeting was to get three quotes to do a space optimization plan. Mr. Duttlinger asked for approval to get quotes and to be brought back to the Board. A motion was made by Judge Wilson and seconded by Judge Gritton. The motion carried.

Next, Mr. Duttlinger updated the Board on the Harrison County e-Waste Contract. A motion was made by Judge Gritton and seconded by Mayor Smith to approve the District Staff report. The motion carried.

Chair Judge Williams directed the Board to the KIRP's contained in the packet and asked if there were any to be discussed. There being none, a motion was made by Mayor Burner and seconded by Judge Gritton to accept the KIRP's with staff or committee recommendation given. The motion carried.

Gwinn Island Road Sanitary Sewer Extension - Mercer County Sanitation District  
Furnace Road Sidewalk Connection - Powel County Fiscal Court  
Boyle County Industrial Farmaceutical Extracts Hemp Facility - Boyle County  
North Mercer WD-2019 Water System Improvements - North Mercer Water District

A motion was made by Judge Gritton to go into Executive Session per KRS 61.810(c) Pending Litigation. Judge Wilson Seconded the motion.

Judge Gritton made a motion to come out of Executive session with no action taken. Judge Adams seconded the motion. The motion carried.

Judge Gritton made a motion to go into Executive Session per KRS 61.810(f) Possible Personnel Action. Judge Williams seconded the motion. The motion carried.

Judge Gritton made a motion to come out of Executive Session with no action taken. Mayor Smith seconded the motion. The motion carried.

There being no further business, Chair Judge Williams asked for a motion to adjourn. A motion was made by Judge Gritton and seconded by James Caudill. The meeting was adjourned at 8:30 p.m.