

## Executive Committee Minutes

January 25, 2023

The Executive Committee met Wednesday, December 21 at Bluegrass Area Development District offices. Mayor James Smith called the meeting to order at 11:00 a.m. The following members were present:

<b>Anderson County</b> Judge Orbrey Gritton	<b>Bourbon County</b> Judge Mike Williams	<b>Boyle County</b> Mayor James "JH" Atkins Judge Trille Bottom
<b>Clark County</b> Mayor Ed Burtner Mayor JoEllen Reed Judge Les Yates	<b>Estill County</b> Judge Donnie Watson	<b>Fayette County</b>
<b>Franklin County</b> Judge Michael Mueller	<b>Garrard County</b> Judge Chris Elleman	<b>Harrison County</b> Judge Jason Marshall Mayor James Smith
<b>Jessamine County</b> Mayor Alex Carter Judge David West	<b>Lincoln County</b> Judge Woods Adams	<b>Madison County</b> Mayor Robert Blythe
<b>Mercer County</b> Mike Sanford Judge Sarah Steele	<b>Nicholas County</b> Judge Steve Hamilton	<b>Powell County</b> Judge Eddie Barnes James Caudill Mayor Willie Means
<b>Scott County</b> Jared Hollon Mayor Burney Jenkins	<b>Woodford County</b> Mayor Brian Traugott	

Others present were:

Staff		Guests
Michael Buschmann	Bob Casher	Dale Allen
David Duttlinger	Amy Glasscock	Diana Caudill
Shane New	Mike Riley	Frank Mattingly
Celeste Robinson	Kelly Rode	
Mary Schmidt		

A quorum was declared present.

Chair James Smith directed the Board to pages 1-5 of the packet for the December Executive Committee Meeting minutes and asked for approval. A motion was made by Mayor Burtner and seconded by Judge Gritton to approve the December 21, 2022 Executive Committee Meeting Minutes. The motion carried.

Michael Buschmann presented the December Report on Investments. He indicated that the beginning balance for the account was \$347,368.76. There were deposits of \$20,667.92 and interest earned of \$1,351.33. The ending balance was \$669,397.01. Judge Mike Williams made a motion to approve the December Report on Investment. The motion was seconded by Judge Orbrey Gritton. The motion carried.

Chair James Smith asked for approval for the Credit Card vouchers e-mailed to the members prior to the meeting for review. A motion was made by Judge Mike Williams and seconded by Judge Orbrey Gritton to approve the vouchers. The motion carried.

David Duttlinger presented the District Staff Report for the Committee. He directed the members to page 7 of the packet and highlighted the following:

- Joe McKinney, Executive Director of NADO, accepted the invitation to speak at the January Board Meeting.
- The Bluegrass ADD is fully staffed in the PDS Program.
- Linda Cunningham, PDS Waiver Manager, was named earlier in the day as Bluegrass ADD Employee of the Year.
- Not included in the memo:
  - There was a new veterinary clinic added to the approved list for the cat program to service Powell County.
  - The Information Technology Department has contracted with KnowB4 to help eliminate vulnerabilities within our information technology systems and has been very successful. Contact staff if there is an interest in the KnowB4 Program.

Mr. Duttlinger asked the Department Heads to give updates for their departments.

Celeste Robinson presented the Aging Department update. She indicated that we are continuing the efforts to eliminate the Home Delivered Meal waitlist by utilizing the Expanded Senior Meal Program funds. The waitlist was reduced by 76 people in December. Training has been completed to initiate a telehealth program in Franklin and Mercer County Senior Citizen Centers, as well as the Richmond Senior Citizen Center. We are continuing our efforts to utilize ARPA relief funding received by CHFS/DAIL by discussing a pilot project for our National Family Caregiver Support Program to offer transportation for their care recipients to medical appointments, pharmacy and the grocery store. Lastly, we remain a distribution site for in-home COVID-19 test kits.

Shane New presented the Community Planning Department update. He indicated that the Recreational Trails and Land & Water Conservation Fund applications usually open in January and are turned in at the end of May. If anyone is interested in applying, please let him know. The FCC mapping to develop broadband connectivity was lacking in accuracy. We encourage citizens to challenge any discrepancies by going to [broadbandmap.fcc.gov/home](http://broadbandmap.fcc.gov/home). The Strategic Highway Investment Formula for

Tomorrow (SHIFT) meetings have been scheduled through March. Please let us know if there are certain projects that you would like us to pay special attention to.

David Duttlinger reviewed work that Eastman Johnson and the Workforce Department have been working on to apply for Opioid Abatement Funding. One aspect of the project includes certified job-skill trainings and substances abuse prevention to help inmates transition to life after jail. The second aspect will be a partnership with Planet Youth to provide the YES Program for youth.

Amy Glasscock presented the Workforce Department update. She reminded members of the significant changes to Kentucky's Unemployment Insurance due to HB 4. The Education and Labor Cabinet will be transitioning services for resume assistance from Focus Career to LinkedIn. We continue to meet with representatives from the contractors at Blue Grass Army Depot Chemical Demilitarization Activity. We are talking about services available and scheduling Rapid Responses. Staff is working with EKV Football Team to host workshops and a reverse job fair. The Education and Labor Cabinet have approved our WIOA/LWDA/KCC Operations Memorandum of Understanding and Infrastructure Funding Agreement.


Tiffany Reeves has become a certified Bridges Out of Poverty Trainer. This is a very beneficial free training for anyone working with the public. It is designed specifically for social, health, public, and legal services professionals. If you would like this training for your staff or community, please let us know.

A motion was made to approve the District Staff Report to include the Department head updates by Mayor Ed Burtner. The motion was seconded by Mayor JoEllen Reed. The motion carried.

There being no further business, the committee asked for a motion to adjourn. A motion was made by Judge Orbrey Gritton and seconded by Judge Mike Williams. The meeting adjourned at 4:40 p.m.



These minutes and attachments having been approved by the Executive Committee of the Bluegrass Area Development District on February 22, 2023 are hereby made part of the permanent records of the district.

  
Chair  
Mayor Robert Blythe