

Board of Directors Meeting Minutes

October 25, 2023

The Bluegrass Area Development District Board of Directors met Wednesday October 25, 2023 at the Kentucky Community and Technical College System. Chair Mayor Robert Blythe called the meeting to order at 6:15 p.m. The following members were present:

Anderson County	Bourbon County	Boyle County
Edwina Baker	Judge Mike Williams	Judge Trille Bottom Mayor James Atkins Martha Caywood
Clark County	Estill County	Fayette County
Judge Les Yates Mayor JoEllen Reed Robert Blanton	Judge Donnie Watson Lucas Barnes Freida Lancaster	Chris Ford
Franklin County	Garrard County	Harrison County
Judge Michael Mueller Mayor Layne Wilkerson	Judge Chris Elleman Jamie Hester	Mayor James Smith Gary Brunker
Jessamine County	Lincoln County	Madison County
Judge David West Peter Beaty Tom Calkins	Bill Payne	Mayor Robert Blythe Mayor Bruce Fraley
Mercer County	Nicholas County	Powell County
Judge Sarah Steele Mike Sanford	Judge Steve Hamilton	Judge Eddie Barnes Dale Allen James Caudill
Scott County	Woodford County	At-Large Directors
Mayor Burney Jenkins Michael Hennigan Jared Hollon	Judge James Kay Mayor Brian Traugott Mayor Stacy Thurman	
Director Emeritus		
Ed Burtner		

Others present were:

Staff			
David Duttlinger	Shane New	Mike Riley	Kelly Rode
Logan Hart	Robin Richmond	Celeste Robinson	Mary Schmidt

Guests	
Jerry Baker	Laurel Martin
Cathy Bruncker	Stephanie Nelson
Diana Caudill	Representative Jason Petrie
John Caywood	Rebecca Seidel
Senator Greg Elkins	Craig Shockley
Senator Donald Douglas	Mica Sims
Jon Gay	
JoAnne Hamilton	
Stephen Marks	

A quorum was present.

Treasurer Mike Sanford thanked Representative Petrie for presentation on House Bill 9, that was given directly before the business meeting was called to order.

Minutes

Secretary Judge Steve Hamilton directed attention to pages 1 – 17 of the packet and asked for approval. The pages include minutes from the following meetings:

- July 26, 2023 Executive Committee Meeting
- July 26, 2023 Board of Directors Meeting
- August 23, 2023 Executive Committee Meeting
- September 27, 2023 Executive Committee Meeting

A motion was made by James Caudill to approve the minutes. The motion was seconded by Robert Blanton.

Finance Update

Treasurer Mike Sanford indicated that during the Executive Committee David Duttlinger reported that as of September 30, 2023, the Bluegrass Area Development District has a revenue surplus of \$843,000. This surplus is mostly due to additional revenue in the Participant Directed Services (PDS) program. He also reported that field work has begun for the FY2023 Audit has begun. We anticipate to have a draft of the audit to the Audit Committee ahead of the December 13, 2023 Executive Committee meeting.

District Staff Report

David Duttlinger indicated that he wanted to specifically report on three things.

1. Comprehensive Economic Development Strategy (CEDS) – Greyson Evans gave an in-depth update on the CEDS plan in the Executive Committee meeting prior to this full Board of Directors meeting. The CEDS plan is required to be updated every five years and that is the rotation the ADD will keep, unless there are substantial changes. We do feel that there has been a change to inform you of. With all of the economic changes in the region, there has been a change to housing. The CEDS plan has been updated to include housing information. There is no approval required. Changes to the CEDS plan can be found on our website.
2. Kelly Rode has been named Employee for the Quartering for exhibiting the *Character First!* Character Trait of Hospitality.
3. David Duttlinger indicated that in the Executive Committee meeting prior the Board of Directors meeting, the committee approved Jon Gay to begin work exploring possible Board of Directors restructuring.

Reports of Committees & Councils

Area Agency on Aging and Independent Living Advisory Council

Judge Steve Hamilton called on Celeste Robinson to give the Aging Report. She indicated that the Aging Advisory Council meet on September 13, 2023. Jennifer Craig with the Office of Dementia Services presented Dementia Virtual Reality. We continue to work on vaccines drives and suicide prevention. The next meeting will be held on November 8, 2023.

Natural Resources & Environmental Protection Council

Karyn Leverenz gave the Natural Resources & Environmental Protection Council report. She indicated that the council met on September 20, 2023. Kendall McDonald, Environmental Scientist, presented "Lichens: What Are They and What Do They Have to Tell Us?" The next meeting will be held on November 15, 2023.

Regional Planning Council

Peter Beaty was called on to give the Regional Planning Council Report. He indicated that the Bluegrass Regional Planning Council met on September 26, 2023. Casey Smith, Transportation Engineer for the Kentucky Transportation Cabinet, presented on the Strategic Highway Investment Formula for Tomorrow (SHIFT) process. The next meeting will be held on November 28, 2023.

Regional Transportation Committee

Regional Transportation Committee Chair, Mayor Bruce Fraley, gave the committee report. He indicated that the committee met on September 18, 2023. The committee heard a report on Boost recommendations for the region.

Tourism, Historic Preservation, & Recreation Advisory Council (THRAC)

THRAC Chair, Judge James Kay, presented the council report. He reported that the council met on September 14, 2023 at the Neal Welcome Center in Carlisle. Nicholas County presented on the Neal Welcome Center and its historical significance along with other attractions in Nicholas County. The next meeting will be held on December 7, 2023.

A motion was made by Judge Steve Hamilton to approve all of the Committees and Councils Reports. The motion was seconded by Mayor JoEllen Reed. The motion carried.

KIRPs (Kentucky Intergovernmental Review Process)

Treasurer Mike Sanford indicated that there are seven KIRPs on the list to approve.

1. Desha Estates & Water Street Trunk Interceptor Sewer – Georgetown Municipal Water & Sewer Service
2. Brewers Milling Solar Array Install – Brewers Milling LLC
3. HCA Pharmacy Solar PV Project – Garrard Pharmacists Group
4. SAWD System Improvements Project – South Anderson Water District
5. RRG 4 Cabin Solar PV & Storage – Red River Gorge Cabin Co.
6. Bluegrass Biochar Solar and Battery Storage Project (Technical Report) – Bluegrass Biochar, LLC
7. Clark County CTE Improvement and Modernization Project – Clark County Board of Education

A motion was made by Judge Mike Williams to approve the KIRPs as a group. The motion was seconded by Mayor James Smith. The motion carried.

There being no further business to discuss, Treasurer Mike Sanford asked for a motion to adjourn. A motion was made by Jared Hollon. The motion was seconded by Mayor Brian Traugott. The meeting adjourned at 6:42 pm.



These minutes and attachments having been approved by the Executive Committee of the Bluegrass Area Development District on December 13, 2023 are hereby made part of the permanent records of the district.

A handwritten signature in blue ink, appearing to read 'Robert Blythe', written over a horizontal line.

Chair
Mayor Robert Blythe